

Date: 31 May 2024

To: The Presidents,
NF members of Asian Volleyball Confederation

**FIVB Level II Coaches Course in Singapore
9 September to 13 September 2024**

We are pleased to invite you to nominate your coaches to participate in the FIVB International Coaches Course level II, to be held from 9 September 2024 to 13 September 2024 in Singapore, organised by Volleyball Singapore under the supervision of FIVB.

Participation Information and terms:

1. Course duration:
 - a. Monday, 9 September 2024 to Friday, 13 September 2024.
 - b. Arrival: Sunday, 8 September 2024.
 - c. Departure: Saturday, 14 September 2024.
2. Venue: Delta Sports Complex, 900 Tiong Bahru Rd, Singapore 158790
3. Language of instruction: English
4. Course Instructor: Mr. Bojan Mirkovic – FIVB Course Director
5. FIVB level II Registration Fees: US\$650 per participant.
6. Accommodation:

The accommodation of the participants in Singapore shall be as follows:

 - Single room: US\$ 250.00 per person per day/ US\$1,500 in total.
 - Double room: US\$ 180.00 per person per day/ US\$1,080 in total.

The above accommodation charges included the following:

 - a. Six nights stay.
 - b. Daily breakfast and dinner.
 - c. Airport transfer to/from place of accommodation.
 - d. Local transport between training venue and place of accommodation.
7. Conditions for application:
 - a. Recommendation by their National Federation which provides assurance of the candidate's experience as a player &/or coach.
 - b. Preferably active candidates of the respective Confederation or region, who have passed the FIVB Coach Level 1 course at least 2 years before and no more than 5 years prior to the start of the course. If more than 5 years have passed, the participant must attend the Coaches Course Level 1 as an observer before applying for Coaches Course Level 2.
 - c. Participants without the FIVB Level 1 certificate may present a document certifying that they have national coaching qualification of a corresponding level that can be recognised by the FIVB, provided that the National Federation gives its recommendation, and that the certification was obtained no more than 5 years prior to the start of the course.

- d. Candidates who have graduated from a sport institute as Physical Education/ Sports Teachers with Volleyball specialisation may be considered, provided that the diploma was obtained no more than 7 years prior to the start of the course. The applicant is required to enclose the diploma as part of the application. In case of doubt on (c) and (d), the FIVB Technical Department will decide.
 - e. In good health and physical condition and able to practice coaching skills.
 - f. Applicants are to apply for their entry visa, if required, to Singapore at their home country once your application is accepted as described in point 11 below.
8. Documents to be submitted:
- The following are documents to be completed by applicants:
- a. For enrolment for the course, please complete C-C3 form, recommendation letter from the candidate's National Federation and FIVB certificate for level 1 (copy) to admin@volleyball.org.sg by 28 June 2024.
 - b. Candidate's CV.
 - c. Any other documents in support of the application in the event the applicant does not have the FIVB Coach level 1 certificate.
9. Only participants who successfully pass the examinations on the last day of the course shall be eligible for the FIVB certificate.
10. The enclosed enrolment form (C-C3) and information of participant are required to be submitted to Volleyball Singapore at admin@volleyball.org.sg and copy to FIVB Technical & Development Department at Takahiro.fujino@fivb.com no later than 28 June 2024.
11. If selected, we will inform you to confirm your course attendance by 12 July 2024. Payment for the course fees and accommodation expenses are required to be remitted to Volleyball Singapore by 31 July 2024, failing which your place in the course shall be forfeited and reallocated to other coaches on the wait list. All fees and charges paid shall be non-refundable unless Volleyball Singapore is notified in writing at least one month prior to the course commencement date.
12. Due to limited capacity of the class, we regret that we are unable to accept all application received for the course and reserves the right to decline applications submitted.

Yours faithfully



Chia Min Chong
Secretary General
Volleyball Singapore

Enc C-C3 form
Applicants' Information form.

Volleyball Singapore

(Affiliated to Fédération Internationale de Volleyball and Asian Volleyball Confederation)

Volleyball Association of Singapore

3 Stadium Drive, Sports Hub, Singapore 397630 Tel: +65 6259 2786 Fax: +65 6259 8747

Registered in Singapore UEN: S61SS0181K



admin@volleyball.org.sg



www.volleyball.org.sg



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Instagram.com/VolleyballSingapore

Timeline Overview for course application

1. Registration launch: 31 May 2024
2. Submission of application form & related documents: 28 June 2024
 - To Volleyball Singapore at admin@volleyball.org.sg and copy
 - To FIVB Technical & Development Department at Takahiro.fujino@fivb.com
3. Confirmation of acceptance of course application: 12 July 2024
4. Payment of course fees and accommodation costs: 26 July 2024

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